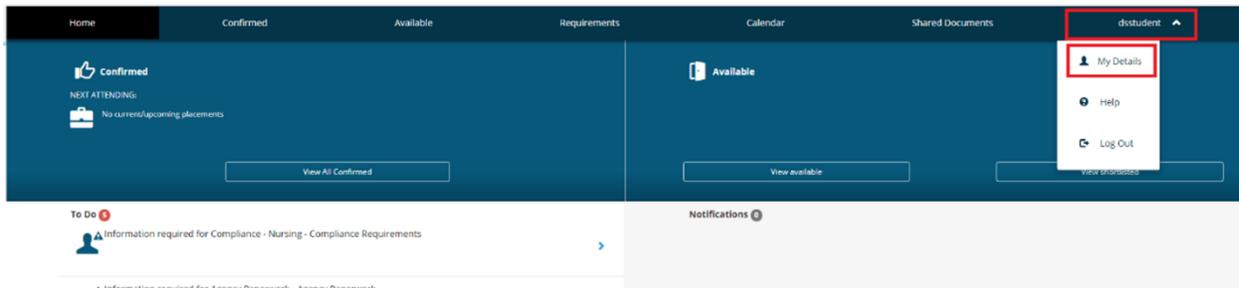


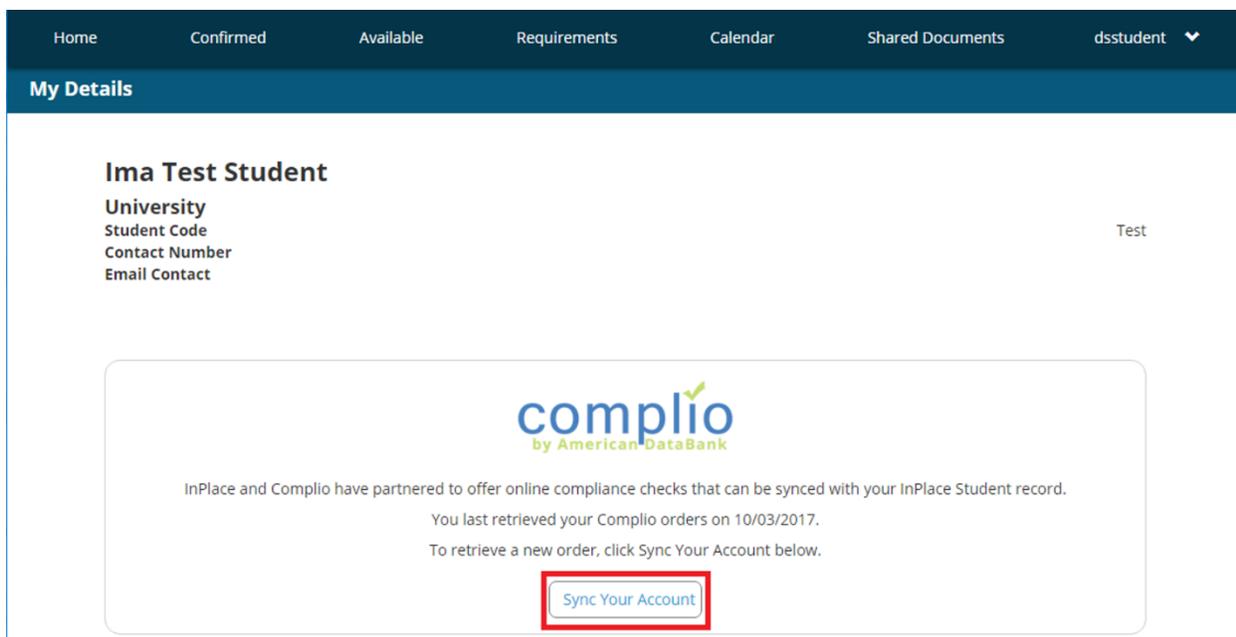
Amercian DataBank - Complio Synchronization

From the homepage, click your “login name” from the menu and select “My Details”



The following screen will display; (This screen will show you the information relevant to you as a student and is also where the integration to American DataBank – Complio occurs. After synchronization the results of your compliance can be seen on this screen).

To synchronize click on the “Sync Your Account” button.



The synchronization screen is then displayed. You enter the username and Password details for your previously created American Databank account. These account credentials are not stored within InPlace. They are used to retrieve your order details which are then saved. You only need to synchronize once.

<BACK

University of Colorado
InPlace

Home Confirmed Available Requirements Calendar Shared Documents dsstudent

complio
by American DataBank

Username

Password

Retrieve My Orders

Don't have an account? [Create One](#)

Your order details will be returned and displayed. At the bottom of the screen is the synchronization step. Press “Sync” to complete the linkage.

<BACK

University of Colorado
InPlace

Home Confirmed Available Requirements Calendar Shared Documents dsstudent

complio
by American DataBank

Your ADB Username

.....

Retrieve My Orders

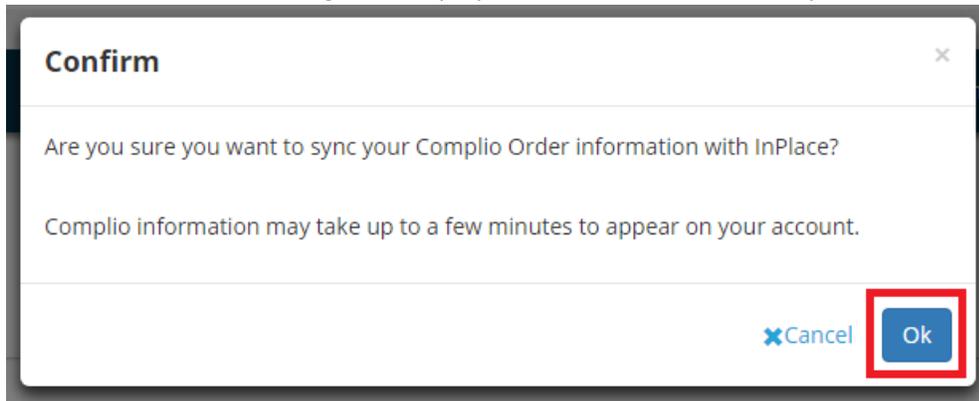
Don't have an account? [Create One](#)

Your Orders

University Tracking Package 1345	
Not Compliant	
<input type="radio"/> Background Check	Incomplete
<input type="radio"/> CPR Card	Incomplete

Cancel Sync

A final confirmation message will display. Press "OK" as the final step.



Congratulations, your account is now synchronized. As American DataBank process your documents the compliance status can be seen feeding through on your InPlace->My Details page. Just scroll down to see them. Please note: These synchronized compliance sections are no longer editable by you.