Amercian DataBank - Complio Synchronization



From the homepage, click your "login name" from the menu and select "My Details"

The following screen will display; (This screen will show you the information relevant to you as a student and is also where the integration to American DataBank – Complio occurs. After synchronization the results of your compliance can be seen on this screen).

To synchronize click on the "Sync Your Account" button.

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	InPlace and Complio have partnered to offer online compliance checks that can be synced with your InPlace Student recor						
	You last retrieved your Complio orders on 10/03/2017.						
	To retrieve a new order, click Sync Your Account below.						
			Sync Your Ac	count			

The synchronization screen is then displayed. You enter the username and Password details for your previously created Amercian Databank account. These account credentials are not stored within InPlace. They are used to retrieve your order details which are then saved. You only need to synchronize once.

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Your order details will be returned and displayed. At the bottom of the screen is the synchronization step. Press "Sync" to complete the linkage.

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C) Background Check					Incomplete		
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						Cancel	Sync	

A final confirmation message will display. Press "OK" as the final step.



Congratulations, your account is now synchronized. As American DataBank process your documents the compliance status can be seen feeding through on your InPlace->My Datails page. Just scroll down to see them. Please note: These synchronized compliance sections are no longer editable by you.